



**Board of Directors Meeting Minutes  
May 11, 2022  
MS Teams/In-Person Meeting**

The Board Chair began the meeting with a territorial acknowledgement on the lands from which we were calling-in from, introduced the Board and Management, and then explained the format of CLBC Board meeting. The Board Chair informed everyone that this meeting will be recorded.

**Question and Answer Period**

In order to support communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

There were 9 members of the public in attendance.

**Public Presentations**

There were no public presentations.

**Attendees:**

Michael Prince – Board Chair	Barbara Carle-Thiesson – Board Member
Kathy Bright – Board Member	Nelson Chan – Board Member
Patti Sullivan – Board Member	Simon Philp – Board Member
Julia Payson – Board Member	Joely Viveiros – Board Member
Marnie Larson – Board Member	Amber Rainshadow – Board Member
Corey Walker – Board Member	

**Guests:**

Debbie Moore – Chair, PAC  
Neil Belanger – Chair, IAC  
Tim Stainton, Canadian Institute for Inclusion and Citizenship  
Caitlin Goodsell, Vela Microboard Society  
Kim Thomas, Vela Microboard Society  
Dr. Daniele Behn Smith, Deputy Provincial Health Officer, Aboriginal Health

**CLBC Staff:**

Ross Chilton - CEO  
John Stinson - Vice President, Regional Operations  
Henry Chen – Vice President, Finance and Chief Financial Officer  
Jack Styan – Vice President, Strategic Initiatives



Sara Miller – Vice President, Technology and Workplace Solution  
Ian Scott – Acting, Vice President, Technology and Workplace Solution  
Stephen Hall – Acting, Executive Director, Quality Assurance  
Randy Schmidt – Executive Director, Communications and Stakeholder Relations  
Joanne Mills – Executive Director, Indigenous Relations  
Karen Mackay – Executive Director, People & Culture  
Alex Afanasev – Manager, Internal Audit  
Donna Nordmann – Board Liaison (Recorder)

### **Call to Order**

Michael Prince, Board Chair, called the Public Board Meeting of May 11, 2022 to order at 9:05 a.m. and welcomed members of the Board, executives, and guests.

The Chair reminded attendees that CLBC Directors and Officers are public office holders and thus subject to the provisions of the Conflict-of-Interest Act. He asked Directors and Officers to declare any conflicts of interest, real or perceived they may have. Michael also asked the CEO if he was aware of any conflict of interest for any directors or officers. None were declared.

### **1. Consent Agenda**

- Agenda of the May 11, 2022 meeting of the Board of Directors was reviewed
- The minutes of the February 22, 2022 meeting of the Board of Directors was reviewed.
- The outstanding items list was reviewed and will be completed today.

### **Motion**

It was **MOVED** and **SECONDED** that the Board approves the agenda and minutes as presented.

**CARRIED**

### **2. Board Education:**

#### **2.1 Individualized/Direct Funding**

Tim Stainton from Canadian Institute for Inclusion and Citizenship and Caitlin Goodsell and Kim Thomas from Vela Microboard Society gave presentations on Individualized/Direct Funding and answered questions raised by the board.

#### **2.2 Public Health Report**

Dr. Daniele Behn Smith gave a report on how the pandemic/endemic are going and what CLBC and Health have been doing to work together through it during the past two years.



### **2.3 Provincial Advisory Committee (PAC) Report to the Board**

Debbie Moore – PAC Chair gave a report on the Provincial Advisory Council and responded to comments and questions from the board.

### **2.3 Indigenous Advisory Committee (IAC) Report to the Board**

Neil Belanger gave a verbal update on Indigenous Advisory Committee and responded to comments and questions from the Board.

### **2.4 CEO Report**

Ross Chilton presented and discussed highlights of his CEO Report as of May 2022 and responded to comments and questions from the Board.

*Break from 10:35 a.m. to 10:45 a.m.*

## **3. Board Committee Reports:**

### **3.1 Finance & Audit Committee (F&A) Report**

Barbara Carle-Thiesson reported that the F&A committee reviewed the finance and operating report and the performance report for the period ending March 31, 2022, with a balanced budget. The committee received and approved the audited financial statements for the year ended March 31, 2022 and the independent auditor's report for the same period. Barb reported that the committee received the auditor's yearend communication report, and the auditor's management recommendations letter, and noted that there were no management recommendations proposed by the auditor. This is a noteworthy accomplishment which speaks to the excellent work done by CLBC's finance department and Executive.

### **3.2 Governance & HR Committee (G&HR) Report**

Kathy Bright reported that the G&HR committee reviewed the board's annual attestations and Conflict of Interest reports and everything was in order. The annual compensation disclosures for executives and directors have been reviewed and will be filed in accordance with provincial requirements. The board chair will sign these documents on behalf of the board.

### **3.3 Service Quality and Performance (SQP) Report**

Patti Sullivan reported that the SQP committee tabled the committee's terms of reference (ToR) and work plan (WP) for the September meeting after ensuring consistency with other committee's ToRs and WPs. Patti reported that the Chair of the Indigenous Advisory Committee attended the SQP meeting and had a good discussion with the committee about various topics including the Medical Assistance in Dying (MAID) legislation and encourage CLBC to make a public statement if permissible as a Crown corporation. Patti put forward a nomination for Zafar Adeel to be appointed to the Provincial Advisory Committee.



Motion: The Board approves the Provincial Advisory Committee appointment as recommended by management.

**CARRIED**

**5. Directors' Reports on Community Interactions/ External Events**

There was a brief discussion on community interactions/external events.

**9. Adjournment**

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting and go into closed section of the meeting to discuss the Strategic Plan Report.

Motion:

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 12:30 p.m. The next open Board meeting is scheduled for September 21, 2022 in person at the Vancouver Head Office.