



## **Board of Directors Meeting Minutes November 30<sup>th</sup>, 2022 MS Teams/In-Person Meeting**

The Board Chair began the meeting with a territorial acknowledgement on the lands from which we were calling-in from, introduced the Board and Management, and then explained the format of CLBC Board meeting. The Board Chair informed everyone that this meeting will be recorded.

### **Question and Answer Period**

In order to support communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

There were 8 members of the public in attendance.

### **Attendees:**

Michael Prince – Board Chair  
Kathy Bright – Board Member  
Patti Sullivan – Board Member  
Julia Payson – Board Member  
Marnie Larson – Board Member  
Corey Walker – Board Member  
Simon Philp – Board Member  
Joely Viveiros – Board Member  
Amber Rainshadow – Board Member  
Al Lefebvre -Board Member  
Nelson Chan – Board Member

### **Guests:**

Adam McKinnon- Assistant Deputy Minister, SDPR  
Debbie Moore – Chair, PAC  
Neil Belanger – Chair, IAC  
Lynnetta Beingessner – Self Advocate of the Rockies  
Raymond Edinger- Self Advocate of the Rockies  
Jonathan Righton- Self Advocate of the Rockies



### **CLBC Staff:**

Ross Chilton - CEO

John Stinson - Vice President, Regional Operations

Jack Styan – Vice President, Strategic Initiatives

Sara Miller – Vice President, Technology and Workplace Solution

Randy Schmidt – Vice President, Governance & Communications

Joanne Mills – Vice President, Quality Service and Indigenous Relations

Billie Metz – Indigenous Practice Advisor

Karen Mackay - Vice President, People & Culture

Alex Afanasev – Manager, Internal Audit

Padminee Chundunsing – Senior Executive Assistant to the Board & CEO (Recorder)

### **Call to Order**

Michael Prince, Board Chair, called the Public Board Meeting of November 30<sup>th</sup> 2022 to order at 9:05 a.m. and welcomed members of the Board, executives, and guests.

The Chair reminded attendees that CLBC Directors and Officers are public office holders and thus subject to the provisions of the Conflict-of-Interest Act. He asked Directors and Officers to declare any conflicts of interest, real or perceived they may have. Michael also asked the CEO if he was aware of any conflict of interest for any directors or officers. None were declared.

### **1. Consent Agenda Items**

1.1- Agenda of the November 30<sup>th</sup>, 2022, meeting of the Board of Directors was reviewed.

Jack Styan requested that agenda item 2.3.1 be moved before item 2.3 as it makes sense that he introduced the topic at a high level including an overview of the selection of external speakers before passing on to Henry for presentation.

1.2-The minutes of the September 21<sup>st</sup>, 2022, meeting of the Board of Directors was reviewed.

**Motion** *It was MOVED and SECONDED that the Board approves the agenda as amended and minutes as presented.*

**CARRIED**

### **2. Other Business**

#### **2.1- Provincial Advisory Committee (PAC) Report to the Board**

Debbie Moore – PAC Chair gave a report on the Provincial Advisory Council and responded to comments and questions from the board. Topics presented were:



- Online workshop hosted by Jessica to discuss Accessibility within CLBC. It was very positive to have PAC members from different councils on the call, people who wouldn't normally connect with each other
- Expressed appreciation at the news that BC Government has reversed the decision to change funding and supports for children with autism
- Mentioned challenges the local community council had had in connecting with self advocates and caregivers via CLBC's email system: many people were not reached

## **2.2- Indigenous Advisory Committee (IAC) Report to the Board**

Neil Belanger gave a verbal update on the Indigenous Advisory Committee and responded to comments and questions from the Board.

### **2.3.1- Board Education – CLBC Grants**

Jack Styan explained that CLBC has used grants as a mechanism to support actions that advance our vision: generally, less than \$75,000 per year (over the past ten years). These included modest conference sponsorships (Inclusion BC, BC Aboriginal Network for Disability Society, etc) and a grant to assist BC People First when it lost Federal Government funding. He continued to explain that given funding is always finite, it is important that grants are reasonable, justifiable and can demonstrate a positive impact.

### **2.3- Overview of Granting at CLBC**

Henry Chen walked the Board through the process for individuals and organizations for grants and how decisions are made about which grants to fund. He also explained the different types of grant agreements, the process and how they are monitored. A grant monitoring tracker is distributed to sponsors bi-monthly to assist with monitoring. An accountability cycle was also presented to better understand the role of responsibilities of everyone involved.

## **2.4- Self Advocates of the Rockies**

Jessica Humphrey introduced the Self Advocate of the Rockies group to the Board and mentioned that the SAOR was one of the previous CLBC Grant Recipients. The purpose of this project is to support the continued and successful leadership work of SAOR during COVID to hire people with lived experience to organize, promote and facilitate a variety of regional (Kootenays) and provincial



connection activities for people served by CLBC, including connecting to broader community opportunities when safe to do so. This project aims to build self advocate leadership skills by offering a valued service to support the resiliency of people served by CLBC. The time frame (start to completion): November 2021- March 2023 and the funding amount is \$40,000.

### **2.5- BC Association of Aboriginal Friendship Centres Cultural Safety in Home sharing work**

Joanne Mills walked the Board through a presentation of the BC Association of Aboriginal Friendship Centres Cultural Safety in Home sharing work on behalf of Lise Gillies, who at the last minute could not attend the meeting. In December 2021, a conditional grant agreement was signed between BCAAFC and Community Living BC for the Home Share Project.

Over the summer of 2022, the BCAAFC Indigenous Disability Advisory Committee was formed. Consisting of 10 members, they have established a distinctions-based committee inclusive of Indigenous Self Advocates who are CLBC Home Share Supported Individuals, Indigenous Home Share Providers, and long-term Indigenous allies to the disability community. They work in collaboration to inform and guide the development of both the Indigenous Home Share Project and Procurement Sub-Strategy Project.

## **3. CEO Report**

Ross Chilton presented the CEO Report in a new format, discussed highlights as of November 2022 and responded to comments and questions from the Board.

### **4.1- Finance & Audit Committee Report**

Simon Philp, the chair of the Finance & Audit Committee did not have any update to present. His report will be presented at the Closed Board meeting.

### **4.2- Governance & Human Resources Committee Report**

Kathy Bright, the chair of Governance & HR Committee did not have any update to present. Her report will be presented at the Closed Board meeting.

### **4.3 – Service, Quality & Performance Committee Report (*attached*)**

Patti Sullivan, chair of the Service, Quality & Performance Committee' presented the performance report for the 2<sup>nd</sup> quarter ending September 30<sup>th</sup>, 2022. Most complaints are focused on resource allocation decisions. 54% of these complaints in this quarter are from a young demographic (19-23



years of age). She also walked the Board through the consumer survey regarding Youth Transition supports by CLBC as well as the CLBC's Community Engagement and Consultation Strategies.

#### **5. Directors' Reports on Community Interactions/External Events (*verbal update*)**

There was a brief discussion on community interactions/external events.

#### **9. Adjournment**

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

#### **Motion:**

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 12:10 p.m. The next open Board meeting is scheduled for February 23<sup>rd</sup>, 2023 in person at the Vancouver Head Office.