



**Board of Directors Meeting Minutes (Open)**  
**September 20<sup>th</sup>, 2023**  
**MS Teams/In-Person Meeting**

The Board Chair began the meeting with a territorial acknowledgement on the lands from which we were meeting and calling-in from, introduced the Board and Management, and then explained the format of the CLBC Board meeting. The Board Chair informed everyone that this meeting will be recorded.

**Question and Answer Period**

In order to support communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to submit questions in advance to the Board prior to every Board meeting.

There were 16 members of the public who attended the meeting virtually.

**Attendees:**

Michael Prince – Board Chair	Marnie Larson – Board Member
Kathy Bright – Board Member	Simon Philp – Board Member
Patti Sullivan – Board Member	Joely Viveiros – Board Member
Julia Payson – Board Member	Stephen Lee- Board Member
Amber Rainshadow – Board Member	Corey Walker – Board Member
Al Lefebvre -Board Member	

**Guests:**

Adam McKinnon- Assistant Deputy Minister, SDPR  
Neil Belanger – Chair, IAC  
Debbie Moore – Chair, PAC

**CLBC Staff:**

Ross Chilton - CEO  
John Stinson - Vice President, Service Delivery and Innovation  
Randy Schmidt – Vice President, Governance & Communications  
Joanne Mills – Vice President, Quality Service and Indigenous Relations  
Karen Mackay - Vice President, People & Culture  
Henry Chen – Vice President Finance & CFO  
Audrey McDonald – Acting VP, Information Technology and Project Services  
Alex Afanasev – Internal Auditor  
Padminie Chundunsing – Senior Executive Assistant to the Board & CEO (Recorder)

**Call to Order**

Michael Prince, Board Chair, called the Public Board Meeting of September 20<sup>th</sup> 2023, to order at 9:05 a.m. and welcomed members of the Board, executives, and guests.



The Chair reminded attendees that CLBC Directors and Officers are public office holders and thus subject to the provisions of the Conflict-of-Interest Act. He asked Directors and Officers to declare any conflicts of interest, real or perceived they may have. Michael also asked the CEO if he was aware of any conflict of interest for any directors or officers. None were declared.

### **1. Consent Agenda Items**

1.1- Agenda of the September 20<sup>th</sup> 2023, meeting of the Board of Directors was reviewed.

1.2- The minutes of the May 4<sup>th</sup>, 2023, meeting of the Board of Directors was reviewed.

**Motion** *It was MOVED and SECONDED that the Board approves the agenda and minutes as presented.*

**CARRIED**

### **2. Other Business**

#### **2.1 - Provincial Advisory Committee (PAC) Report to the Board by PAC Chair**

Debbie Moore, Chair of the PAC Committee explained that the intention to strengthen communication between Board and PAC has led to us adding an agenda item at each PAC meeting, at which attendees can bring concerns to the table. These are then discussed, and a decision made as to what to forward to the Board for comment and feedback. At our last PAC meeting the issue of aging was discussed, and a request sent for information around the planning process for an aging population.

She also commented on a desire for cultural awareness, safety and sensitivity training for the PAC, following concerns expressed by a PAC member over an unfortunate use of inappropriate language.

She commented that the upcoming shelter rate uplift is causing confusion, and requested communication to clarify what steps, if any, agencies and caregivers need to take to ensure the uplift is received. She was invited to attend an upcoming 'partners' meeting, at which representatives from the Ministry of Social Development and Poverty Reduction (MSDPR) will present on this issue.

Finally, she commented on the notification process when there is an emergency situation such as an evacuation alert. CLBC staff who have sons/daughters supported by CLBC have their contracts monitored by a different office than the one they work from. This led to a contact being missed during the White Rock Lake fire a couple of summers ago.

#### **2.2 - Indigenous Advisory Committee (IAC) Report by IAC Chair**

Neil Belanger gave a verbal update on the Indigenous Advisory Committee and responded to comments and questions from the Board.

#### **2.3- Update on RCI focus on Health**



#### **2.4. CEO Report**

Ross Chilton presented the CEO Report in a new format, discussed highlights as of May 2023 and responded to comments and questions from the Board.

#### **3.1- Finance & Audit Committee Report**

Simon Philp, chair of the Finance & Audit Committee, gave a verbal update on the Finance & Audit Committee Meeting held on May 8<sup>th</sup>, 2023.

#### **3.2- Governance & Human Resources Committee Report**

Kathy Bright, chair of Governance & HR Committee, presented her report to the Board. The committee held its first quarterly meeting in the 2023 fiscal year on May 4<sup>th</sup>. The committee reviewed the extensive list of Legal and Regulatory compliance requirements related to the CLBC workforce. All were reported to have been completed and checked. The committee discussed the process of checking compliance and felt secure in the accuracy and thoroughness of the report.

#### **3.3 – Service, Quality & Performance Committee Report**

Julia Payson, chair of the Service, Quality & Performance Committee, gave a verbal update on the Service, Quality & Performance Committee Meeting held on May 4<sup>th</sup>, 2023.

##### **3.3.1- PAC Nominations**

#### **5. Directors' Reports on Community Interactions/External Events (*verbal update*)**

There was a brief discussion on director community interactions/external events.

#### **9. Adjournment**

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

##### **Motion:**

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 11.55 a.m. The next open Board meeting is scheduled for November 29<sup>th</sup>, 2023, in person at the Vancouver Head Office.