



Provincial Advisory Committee Meeting
February 1, 2020
9:00 a.m. to 3:30 p.m.

Community Living BC, Head Office
7th Floor - 1200 W 73rd Avenue, Vancouver, BC

Attendees:

Provincial Advisory Committee Members:

Debbie Moore, North Okanagan/Shuswap	Teresa Peters, South Central Okanagan
Pauline Deacon, North Shore Sunshine Coast	Crystal Ann Bermel, Kootenays
Lynne Picard, Simon Fraser	Jennifer Deakin, South Island
Alison Scholefield, Surrey/Delta/White Rock	Tony Cuglietta, Thompson Cariboo
Kara Anderson, Nanaimo	

Council member Guests

Spencer, Van Vloten, Vancouver
Nancy He, Richmond

CLBC Board:

Jake Anthony
Onkar Biring
Simon Philp

CLBC Staff:

Ross Chilton, Chief Executive Officer
Randy Schmidt, ED Communications and Stakeholder Relations
Sara Miller, Vice President Corporate Services
Aman Gill, Manager Facilities & Workplace Solutions
Jessica Humphrey, Self Advocate Advisor
Jennifer Love, Manager Quality Assurance
Norah Drake, Indigenous Practice Advisor
Chris Rae, Communications Specialist

Minutes prepared by:

Alana Gee, Executive Assistant

1. Welcome

Debbie Moore called the meeting to order at 9:00 a.m. The PAC Chair opened the meeting with acknowledging the Indigenous traditional territory. Welcome to guests and members. A roundtable of introductions was carried out.

Approval of Agenda

The agenda for the February 1, 2020 meeting was reviewed.

Approval of Minutes

The minutes of the October 5, 2019 meeting was reviewed.

Motion

Jennifer Deakin, duly SECONDED by Teresa Peters moved to approve the minutes of the October 5, 2019 meeting. CARRIED

2. Greetings and discussion with new CLBC CEO

Ross Chilton discussed his new role and the 4 main priority items being focused on:

Employment

Health

Housing

Relationships

As well he discussed Re-Imagining Community Inclusion Implementation Steering Committee meeting on February 14, 2020 to discuss critical issues with the Minister.

3. CLBC Facilities Presentation

Sara Miller and Aman Gill presented a PowerPoint presentation on welcoming and accessible office space. The office spaces at CLBC are an important reflection of our culture and values.

The following questions was asked to the group:

What barriers or challenges have you had accessing CLBC offices?

What makes an office feel welcoming?

What else do you want us to know?

When assessing new offices, it was discussed the criteria: accessibility, location and safety.

Currently, CLBC has 5 Leading Workplace offices. LSW has been put in place, a lot of thought has been put into creating a welcoming environment. LWS design also has a benefit of being a more efficient and cost-effective use of space.

Some constraints CLBC offices face:

- Limited selection of space (especially in smaller communities)
- Tenant mix – can't control this after we have moved in
- Parking – many locations are limited for parking
- Accessible Parking – while we try to include accessible visitor parking not all locations have it available

- Ground level spaces – prone to break-ins etc. in downtown areas. Can be safety concerns
- Inability to install access buttons for common washrooms as it is a landlord decision
- Ensuring compliance with Municipal bylaws and BC Building Code

4. Indigenous Advisory Committee Update- Norah Drake, Indigenous Practice Advisor, and Jennifer Love, Manager of Quality Assurance

The Indigenous Advisory Committee (IAC) met on January 30th to make a plan and set goals around how CLBC can strengthen relationships with Indigenous communities.

Norah and Jessica are available to support Councils to build relationships with Indigenous communities.

5. PAC member roundtable and updates

Each PAC rep shared an update about Council membership, recruiting needs and what their Councils are working on. It was agreed an agenda sent early for Council meetings with more lead time and the minutes done sooner would be beneficial. Assigned responsibility holds members accountable.

6. Review and feedback on draft PAC orientation of new members

Jessica Humphrey created a PowerPoint presentation for new Provincial Advisory Committee members. A few edits were suggested, and the group agreed the presentation would be beneficial.

7. CLBC Board update and discussion

Back in November, three Board members and members of the Executive team did a Board Tour in Abbotsford. As of December 31, 2019 new member, Joely Viveiros, started her term on the CLBC Board. Joely is also a new member of the Board's Quality & Service Committee. Debbie Moore, as PAC chair, will be able to attend the Open Board meetings as a non-voting representative of the committee. This will enable her to bring concerns and suggestions from the PAC directly to the Board. Board meetings are listed on the CLBC website.

8. Strengthening communication for Community Councils and PAC members

The group discussed the info bulletin that goes out from communications. The question what information is missing? It was suggested it should be in simple language with pictures or different colours to break it up (2 formats). A survey to be circulated to Councils for additional feedback.

9. How we want to work together as a PAC – open discussion about PAC goals and ways to bring relevant issues forward

Should we be setting goals as a PAC? Ideas included:

- Work with self advocates
- Communicate with other councils

- One Hub for online communication

Reflect before we meet again.

10. Adjournment

There being no further business to discuss, the Chair thanked everyone's attendance and participation and the meeting was adjourned at 3:20 P.M. The next PAC meeting is set on April 4, 2020.