



Provincial Advisory Committee/Community Council Meeting

April 2, 2020

3:00 p.m. to 4:45 p.m.

Teleconference

Attendees:

Provincial Advisory Committee Members and Council Chairs

CLBC Staff:

Ross Chilton, Chief Executive Officer

Randy Schmidt, ED Communications and Stakeholder Relations

Jessica Humphrey, Self Advocate Advisor

Minutes prepared by:

Jeffrey Bernasor, Executive Assistant

1. Welcome

Debbie Moore acknowledged the Indigenous traditional territories that each community council is in and welcomed everyone to the teleconference. The meeting is purposely done to find ways to proactively support the communities in the light of the Covid-19 pandemic.

Randy Schmidt talked about adjustments to be made to connect with everyone and the importance of communicating to the communities. The communications team is updating the Community Living BC website for self-advocates and families and he thanked Jessica Humphrey for doing the plain language summary. The team is also doing a weekly Covid-19 updates, courtesy of Chris Rae, Jessica Humphrey and Sylvie Zebroff. Teleconferences are also being done.

Ross Chilton discussed the essential services of CLBC to 23,000 individuals in the province and the efforts of the office for the supports to continue amidst the Covid-19 crisis. He recognized the fact that service providers have to make changes in such a short time to support the individuals. He pointed out the need to follow the measures to avoid the spread of the virus such as social distancing. CLBC is working on a plan in case supported individuals get sick. Families can also do more to support and free up resources for those in need. He assured the community councils that CLBC staff continue working from home to support the individuals and their families. He encouraged everyone to connect with people.

The roundtable of updates was carried out.

2. PAC/Community Council roundtable and updates

a. The PAC/Community Council representatives shared about their Council meetings and activities; their perspectives on the current crisis, particularly with respect to the supported individuals; and future plans. Among the key points discussed were:

- ✓ Majority of the community councils are holding remote meetings and communicating through phone and email
- ✓ Need for supported individuals to have a clear directive on what to do with the current crisis
- ✓ Need to connect remotely as a means of reassurance and support
- ✓ CLBC did a good job with providing information on the Covid-19 crisis
- ✓ Need to focus on things that we can do and to take a leadership role

b. Action Items:

- ✓ CLBC Communications team to come up with specific recommendations for a platform to host remote meetings
- ✓ CLBC Communications team to check with IT if Skype for Business is accessible for community council members
- ✓ CLBC to come up with guidelines for service providers to communicate effectively with the supported individuals
- ✓ CLBC to come up with communication resources, in plain language for the community councils and supported individuals
- ✓ Under the guidance of CLBC Communications team, community councils to share useful information related to the Covid-19 among each other
- ✓ Community councils to contribute ideas and resources to CLBC website, including those related to Community Asset Mapping as a means to celebrate community initiatives

3. Next meeting

The Annual Joint meeting is scheduled in June but there may be an alternative way to meet like teleconferencing. Randy and Jessica to talk to Debbie regarding the annual general meeting.

10. Adjournment

There being no further business to discuss, the Chair thanked everyone's attendance and participation and the meeting was adjourned at 3:45 P.M.