



Provincial Advisory Committee Meeting

September 25, 2021

9:00 a.m. to 12:45 p.m.

MS Teams Meeting

Attendees:

Provincial Advisory Committee Members:

Debbie Moore, Chair, North Okanagan/Shuswap

Alison Scholefield, Surrey/Delta/White Rock

Anita Clegg, North

Annette Delaplace, Richmond

Charlene Barney, South Island

Crystal Bermel, Kootenays

Kara Anderson, Central Island

Kerry Lawson, Simon Fraser

Tony Cuglietta, Thompson Cariboo

Community Council Guests

Tracy Jo Russell, Thompson Cariboo Council

Vanessa Mendoza, Vancouver Council

CLBC Board:

Jake Anthony

Simon Philp

CLBC Staff:

Ross Chilton, Chief Executive Officer

Randy Schmidt, Executive Director, Communications and Stakeholder Relations

Jessica Humphrey, Self Advocate Advisor

Minutes prepared by:

Alana Gee, Executive Assistant

1. Welcome

Debbie Moore called the meeting to order at 9:05 a.m. and provided an acknowledgement of Indigenous traditional territories. Debbie welcomed the guests and members. It was noted it was Tracy Jo Russell's first meeting as a guest and future representative and Tony Cuglietta's last meeting. Vanessa Mendoza attending as a guest from the Vancouver Council.

2. Approval of Minutes

The minutes of the April 17, 2021 meeting were reviewed.

Motion

Alison Scholefield duly SECONDED by Kara Anderson moved to approve the minutes of the April 17, 2021 meeting. **CARRIED**

3. Member Roundtable

Each PAC rep shared an update about Council membership, recruiting needs and what their Councils are working on.

4. CLBC Update

Ross provided an update on the following topics:

- As the pandemic continues, we adapt and adjust.
- CLBC staff were working hard over the summer months with emergency operations, evacuation orders and alerts.
- We have been encouraging staff and individuals to get vaccinated.
- We revised our respite policy permanently. It has been expanded to family & neighbours; this helps with recruitment issues.
- 20 Strategic planning sessions took place over the summer, the Board and Stakeholders involved.
- Re-Imaging Community Inclusion (RCI) meetings took place over the summer for approximately 8 weeks. The four different RCI groups are : Housing, Employment, Indigenous, Health.
- CLBC Offices to not just be accessible but welcoming.
- Amber Rainshadow is the new Board member. She will be attending the next PAC meeting.

5. Board Report and Discussion

- The Board did not convene over the summer.
- Open Board meetings are an opportunity for transparency.

Members were asked to share these opportunities with their councils and provide feedback on any topics of interest.

6. Community Council One Hub

- Jessica reviewed the One Hub Community Council Hub.
- An invitation will be sent by One Hub.
- This would be an online place to store and share Council projects, work plans, recruitment strategies, as well as CLBC provincial project resources and materials.

- The Hub would also have a section for Council members to communicate with each other and share ideas.
- All Council members would have access to the Hub.
- Jessica asked the group to add One Hub to their next Council meeting agenda.
- There was a discussion for those who don't have regular access to the internet.

7. PAC Chair Vote

Debbie Moore has completed her two-year term as PAC chair. A vote took place, and there was unanimous support for Debbie to continue as chair. This will now go to the Board for approval.

8. PAC membership and recruitment

Council members: The Terms of Reference require membership from a minimum of 7 up to 15. Councils should alert their Integrated Services Manager and Randy Schmidt if they are below 7. Members need to be 50% self advocates and/or families plus 1. The terms of reference are to be updated in November. The two-year term is up for Allison and Kara in November. Randy and Jessica suggested they should put their name forward at their October council meeting if they want to continue or see if someone else is interested.

9. Closing and next meeting date

Debbie thanked Tony for his service. There being no further business to discuss, the Chair thanked everyone for their attendance and participation and the meeting was adjourned at 12:15 p.m. The next Provincial Advisory Committee is scheduled for Saturday, January 29, 2022.