



## Provincial Advisory Committee Meeting

October 14, 2023

9:00 a.m. to 3:00 p.m.

Vancouver Airport Marriott Hotel

### Attendees:

#### Provincial Advisory/Accessibility Committee Members:

Debbie Moore, *Chair, North Okanagan/Shuswap*

Zafar Adeel, *Simon Fraser*

Alex Evanshen, *North Shore/Sunshine Coast*

Charlene Barney, *South Island*

Crystal Bermel, *Kootenay*

Debra Roblin, *North Region*

Kara Anderson, *Central Island*

Raymond Puno, *Richmond*

Sharrie Dahl, *Surrey/Delta/White Rock*

Vanessa Mendoza, *Vancouver*

#### CLBC Board

Simon Philp

Corey Walker

Amber Rainshadow

#### CLBC SMT & Staff:

Ross Chilton, *Chief Executive Officer*

Randy Schmidt, *Vice President, Governance and Communications*

Cris Leykauf, *Director, Communications and Community Engagement*

Jerry Stanger, *Director, Strategic Operations*

Jessica Humphrey, *Manager, Community Engagement*

Brianne Samson, *Manager, Service and Community Development (Health)*

Brita Hall, *Provincial Community Engagement Lead*

#### Minutes prepared by:

Jeffrey Bernasor, *Executive Assistant*

### 1. Welcome

Debbie Moore called the meeting to order at 9:09 a.m. Randy Schmidt provided an acknowledgement of Indigenous traditional territories and reiterated CLBC's commitment to Reconciliation and inclusion.

With her term as PAC Chair completed soon, Debbie thanked Randy, Jessica and everyone for the support to PAC. The group also thanked Kara Anderson whose term as a PAC Representative is also ending.

## 2. Approval of Minutes

The minutes of the April 22, 2023, meeting was reviewed.

### Motion

Alex Evanshen duly SECONDED by Debra Roblin moved to approve the minutes of the April 22, 2023 meeting. **CARRIED**

## 3. Member Roundtable

Each PAC member shared updates on what their respective Councils were working on. Some highlights noted were the following:

- Forum on aging for parents and caregivers that was attended by Minister Sheila Malcolmson and co-sponsored by the North Shore/Sunshine Coast Community Council and Community Living Society - *North Shore/Sunshine Coast Council*
- Hosted a walk-a-thon for the Accessibility week and working on community outreach events such as parking lot fair - food trucks/barbecue, community-based presentations and sharing resources – *Surrey/Delta/White Rock Council*
- Working on recruitment; planning to get involved with tree planting project in Fort St. John – *North Region Council*
- Inclusive Housing Project work that includes self-advocate led presentations. The Council planned to host Inclusive Housing Mapping event in Spring 2024 – *Thompson-Cariboo Council thru Brita Hall*
- Rebuilding work for the council after the drop in membership – *Richmond Council*
- Rebuilding work and informed that Philip Retief stepped away from the council – *Upper Fraser Council thru Jessica Humphrey*
- Recruitment work and rebuilding of the council – *South Central Okanagan Council*
- Recruiting council members. It was noted that council membership is not limited to family members but to the community at large. – *South Island Council*
- Membership changes and working on plan and goals. The council did presentations to a member of parliament and sent proclamation letters to Mayors requesting them to declare October as Community Living Month – *Central Island Council*
- The Council asked cities to post a link to CLBC website. They are recruiting council members and they are into a tree planting project. – *Kootenays Council*
- Appointed a new Chair and co-Chair and worked on emergency preparedness. The council also hosted a movie event in partnership with the local theatre in December. – *North Okanagan Shuswap*
- Developed a work plan and reached out to all five (5) mayors to get them onboard with community council activities. The council hosted a community picnic. During their meetings, they invited speakers from CLBC Indigenous Relations Team, Housing and Health Leads. The areas of concern forwarded were aging, housing, transparency of CLBC processes, communication or how to get important information out to people and

families. They requested for term extension for councils who are struggling with membership. – *Simon Fraser Council*

**Action:** If a Council is interested in connecting with another Council let the Community Engagement Team know by contacting Jessica or Brita or by emailing [CLBC.Connect@gov.bc.ca](mailto:CLBC.Connect@gov.bc.ca)

#### 4. CLBC Updates from Chief Executive Officer Ross Chilton

Ross Chilton reported that CLBC is working with Emergency Management BC to prepare individuals and family members during emergency situations. The topic on wills was discussed and Ross noted the importance of a financial plan to provide a sense of relief to people. The CEO also expressed appreciation for the North Shore Council who took the lead in the aging event.

Randy shared the official proclamation letter from King Charles III declaring the month of October as Community Inclusion Month.

The WOW Awards winners were announced and they came from Chilliwack, Abbotsford, Fort St. John and Langley. The CEO also informed the group about the historic agreement signing with Secwépemc Child & Family Services Agency in Kamloops. The other Indigenous groups have started to reach out to CLBC to formalize partnerships.

A review of community inclusion programs (day programs) is happening to find out what works well and where things can be better. Fred Ford is leading this review and looking to consult with community councils.

Thirty candidates applied for a vacant position in the CLBC Board. Ross is also hopeful that the new leadership of BC housing will work on inclusive housing.

Lastly, Ross thanked Debbie Moore for the leadership with PAC and noted that the CLBC Board was able to hear feedback from the ground thru Debbie. The CEO also thanked Kara Anderson for her services as PAC representative.

**Action:** Contact Jessica or Brita or email [CLBC.Connect@gov.bc.ca](mailto:CLBC.Connect@gov.bc.ca) if your Council would like to participate in the Community Inclusion review project or if you are interested in having John Stinson present to the PAC on CLBC's Emergency Preparedness Plan.

[New L.I.F.E. service](#) is continuing to roll out across the province.

CLBC is piloting an Emergency Home Support service with a focus on person centered, trauma informed and culturally safe practices. Thank-you to Councils that helped with this.

Contact **Jessica or Brita** if you would like more information about any of the above CLBC updates.

5. **Centralized Support Strategies with Brita Hall, CLBC Provincial Engagement Lead, and Jessica Humphrey, Manager Community Engagement**

Engagement tools are being developed to support community councils. For example- a new centralized email address to help with Council recruitment and inquires is [clbc.connect@gov.bc.ca](mailto:clbc.connect@gov.bc.ca). Another feature on the CLBC website is the volunteer overview for people willing to give back by volunteering on a Community Council. [The CLBC update for individuals and families](#) can help promote what councils are doing in the community.

There is a new monthly community engagement update for the community councils - September and October editions have been sent to Council Chair and the the Integrated Service Managers (ISMs). In addition, the Connection hours (*with the Strategic Initiatives Advisors*) at noontime have been started. The PAC members were encouraged to let CLBC know what they are doing. Jessica's team is working on how to share the centralized CLBC community council calendar.

Another suggestion forwarded pertained to connecting with the CLBC Indigenous Relations team, particularly on cultural awareness. Evan Jolicoeur, the Indigenous Relations Director is expected to come to the next PAC meeting to discuss about training for community councils.

6. **CLBC Aging Presentation and Discussion with Brianne Samson, Health Manager and Jerry Stanger, Director Strategic Operations**

A PowerPoint presentation was made on aging. It was learned that there have been more work and research done on aging and CLBC will need to move forward. Currently, there are two (2) initiatives undertaken – the Reimagining Community Inclusion (RCI) and the Aging Roundtable.

Emphases were made on planning with people who are aging and on pro-active person-centred planning. The work of RCI is to support the needs of people who are aging and to help people age in the right place.

Aging Resources to share (Looking Forward to the Future, Aging with a Developmental Disability, Parent/Caregivers Pamphlet, Aware Share Care)

<https://www.communitylivingbc.ca/provincial-projects/strategy-on-aging/aging-resources/>

Plan Resource “Final Act of Kindness” can be found [here](#)

**Action:** Share the [Aging resources](#) and Aging presentation attached with your Council. Jerry and Brianne are also available to present to and learn from your local Council. Contact Jessica or Brita or email [CLBC.Connect@gov.bc.ca](mailto:CLBC.Connect@gov.bc.ca) if you'd like help to set that up.

7. **Board Report and Discussion with Simon Philp, Amber Rainshadow & Corey Walker**

The PAC was provided copies of the Board report.

The CLBC Board received 30 applications on a posting for a self-advocate board member; the announcement of the successful candidate will be made soon.

The Board thanked PAC Chair Debbie Moore for the leadership and for letting the Board know what the communities are doing.

8. **Thinking about the Aging presentation and next steps with Debbie Moore, Randy Schmidt, All members**

The PAC was asked about their thoughts on the aging presentation. The responses revealed that the information provided was valuable and brand new. The community councils can make good use of the aging information and the group is keen on inviting Brianne and Jerry to one of their meetings. Lisa Evans, CLBC Housing Manager, can co-present with Brianne.

**Action** – Jessica and Brita to work on a plain language summary of the aging presentation.

9. **CLBC Accessibility Project Updates with Randy Schmidt and Jessica Humphrey**

Randy Schmidt presented the CLBC Accessibility updates.

The Accessibility Plan was launched on August 10, 2023. The plan is an opportunity for CLBC to advance its mandate and comply with the new BC Accessibility Legislation

The motion to keep the PAC as Accessibility Committee for the January 2024 meeting of the Accessibility Working Group was passed by a show of hands. Charlene Barney and Kara Anderson expressed interest in working with the Accessibility Working Group. The timeline for the creation of the Accessibility Advisory Committee was discussed.

The PAC members appreciated CLBC for the good job done on accessibility.

10. **PAC Chair vote**

Randy explained that a new PAC Chair gets elected every two (2) years. Both Dr. Zafar Adeel and Alex Evanshen expressed interest to take on the role of PAC Chair; Randy discussed this matter with both of them.

Further to these discussions, Randy brought forward the proposal to a) have a vote on the candidacy of Dr. Adeel for the role of Chair, and bring to the CLBC Board a request to create a Vice Chair role. Alex expressed his interest in the Vice Chair role. The PAC agreed to proceed with this approach.

If approved, the vice chair vote will occur in the next PAC meeting. The role is open for everyone.

The voting for PAC Chair role followed and Adeel was unanimously elected as PAC Chair.

The body expressed their deep appreciation to Debbie Moore for leading the PAC for four (4) years.

## **11. Closing and Next Meeting Date**

There being no further business to discuss, the Chair thanked everyone for their attendance and participation, and the meeting was adjourned at 3:00 p.m.

The next Provincial Advisory Committee meeting was tentatively scheduled for Saturday, January 27, 2024.