Individualized Funding (IF) – Host Agency
(Funding Over $6,600 Per Year)

Please Note: This is the typical path for Individualized Funding - Host Agency. There may be variation in activities for this process.

Individual

START: Eligible for CLBC Funded Services

Attend Welcome Workshop

Plan Service Needs

Determine IF Agent

Receive Individualized Funding - Host Agency

Host Agency Submits Financial Reports to IF Agent at Least Quarterly

Support Network (Individual, Family, and/or Network)

Create Representation Agreement (if necessary)

Attend Welcome Workshop

Plan Service Needs

Request ServiceS Over $6,600 Per Year

Select IF Host Agency Funding Payment Option

Interview Host Agency (Preferencing)

Select Host Agency

Determine IF Agent

Confirm Contracts

Sign Contracts

Host Agency

Meet with Individual, Family, and/or Support Network

Confirm Host Agency Match

Provide Contract Details (with IF Agent)

Community Living BC

Facilitator

Complete Planning

Requested Services Immediately Available?

yes

no

Provide Host Agency Referrals

Communicate Host Agency Choice to Analyst

Add to Request for Service List

Funding Available

Analyst

Allocate Core or Enhanced Funding (see IF Simplified)

Prepare and Confirm Contracts:
- CLBC x Host Agency
- CLBC x IF Agent
- Host Agency x IF Agent

Information

Legend:

- Process
- Communication channel
- Period of time

https://www.communitylivingbc.ca/how-do-i-get-support/individualized-funding/

Guide to Individualized Funding

Host Agency Funding Policy

Supports Funded by CLBC

Individualized Funding Policy

A Guide to Individual Preference

Core and Enhanced Funding Policy

Individual and Family Wellness Policy