

MINUTES

Upper Fraser Community Council

Date: January 8, 2019
Address: Presto's – Gladwin Road
Time: 6:00 p.m.

Present: Maggie Metcalfe, Donalda Madsen, Judy Garrett, Dawn Robertson, Sylvia Dirks, Kerry Lawson (retiring ISM Upper Fraser East), Dana Johnston (ISM Upper Fraser East), Dan Collins, Brenda Gillette (Recorder)

Regrets: Owen Cross, Kathleen Rake, Natalie Fortin

Agenda Topic	Discussion	Action Required
Review of Agenda	M. Metcalfe welcomed everyone to the meeting with introductions to D. Johnston as the new ISM. The agenda was reviewed with a request to add meeting location to the Agenda for this meeting. S. Dirks moved that the agenda be approved with the item noted above. The motion was seconded by D. Collins. CARRIED.	N/A
Review of Previous Minutes	Minutes from September 11, 2018 were reviewed orally with the intent to formally approve them at the February 2019 meeting. Minutes will be forwarded to members prior to the next meeting.	N/A
PAC Update	J. Garrett provided an update on the PAC meeting held on September 22, 2018. Items included updates on the Indigenous Advisory Committee, the new CLBC Planning and Welcome Approach, CLBC/Inclusion BC Inclusive Housing Task Force, a Board Update and Quality Assurance. This was followed by a Council Roundtable and discussion. D. Collins will provide a high level overview of the Inclusive Housing Plan at the next Council meeting. D. Collins asked for further clarification about the dominance of the indigenous issues, whether there are strategies to be developed and what actions have been planned.	J. Garrett will forward the question about indigenous issues to the PAC and ask if there are additional opportunities for the Council's involvement.

Agenda Topic	Discussion	Action Required
CLBC Update	D. Johnston is the new liaison for the Council. S. Macrae, CEO CLBC, is retiring as of March 31, 2019 and Richard Hunter, CFO CLBC as of January 31, 2019. There will be additional staff hired for Chilliwack. D. Collins noted that with the significant CLBC staff turnover, there is a need to recognize and maintain historical memory in order to continue to move forward.	N/A
Membership (Chair/Vice Chair – roles and responsibilities)	Terms are being reviewed for Council members. CLBC records indicate that all Council members with the exception of K. Rake will have their terms expired as of September 30, 2019. Discussion focused on the needs of the Council and the required contributions of time and commitment to the work involved, gender and geographic representation. The suggestion was made to hold an information night for potential members. D. Johnston noted that the Facilitators might be able to assist with sharing the information with families and self-advocates. Concerns were expressed with respect to a certain level of continuity with Council representation. D. Robertson advised that this will be her last meeting due to work circumstances.	D. Johnston will confirm/clarify membership terms, including requests for term extensions, and refer this to the Council for further discussion and recommendations. The positions of Chair and Vice-Chair will be reviewed and confirmed as part of the above discussion.
Future Workplan	D. Collins suggested that an action plan be developed for the next 2 or 3 years that can be shared as part of a broader recruitment strategy.	D. Collins will facilitate planning at the February 2019 meeting.
Dr. Al Condeluci Workshop - Reflections	Feedback about the Workshop was positive; however, the numbers were not what had been hoped for. D. Collins noted that Dr. Al's message is really about the work that the Council needs and hopes to do particularly with respect to building inclusive communities. Further note was made that there is a cost for bringing someone of this calibre to the community that was not met by the Council.	Ensure that the concerns about project management are included in the development of the Future Workplan (as noted above).
Compassion Fatigue Workshop	N/A	Forwarded to Workplan discussion in February 12, 2019.
IF (Individualized Funding) for Parents – What does it look like in practice?	N/A	
Petcha Kucha Planning	N/A	

Next Meeting

Date: Tuesday, February 12, 2019

Time: 6:00 p.m.

Location: CLBC Office – Gladwin Road (***Please phone Dana if you have trouble accessing the building 604-313-2341***)