

MINUTES

Upper Fraser Community Council

Date: April 11, 2017
Address: Garden Park Tower
Time: 6:00 p.m.

Present: Maggie Metcalfe (Chair), Sylvia Dirks, Dan Collins, Natalie Fortin, Donald Madsen, Kerry Lawson (ICM – Fraser Valley East, CLBC), Kathleen Rake, Dawn Robertson (PAC Rep), Nicole Provost, Brenda Gillette (Recorder)

Regrets: Judy Garrett, Jerry Laidlaw

Agenda Topic	Discussion	Action Required
Review of Agenda	Two items were added under "Other": Jerry Laidlaw/Transportation and a South Fraser Council Meeting on May 10 th . Moved Dawn, seconded Sylvia, that the Agenda be accepted with the above-noted additions. CARRIED.	N/A
Review of Previous Minutes	Minutes from the March 14th meeting were reviewed. The date of the minutes will be corrected to March 14, 2017. Moved Natalie, seconded Dawn, that the minutes of the previous meeting be adopted as amended. CARRIED.	N/A
Membership	Kerry reported that both the terms of the members as well as the website information require review. There was agreement that some changes are good and can bring fresh ideas that will benefit the communities represented. The forms were circulated for completion. Dawn noted that a new PAC representative should be elected in the fall 2017. Recruitment will be an ongoing consideration for the Council.	Elect a new PAC UF Council Representative in Fall 2017 (add to September or October Agenda).
CLBC Update	Kerry reported that Carla Thiesen (CLBC Analyst) is on the CLBC staff training planning committee where the focus will be on affordable housing. There will be people from BC Housing as well as other presenters. Carla has asked if a member of the UF Council would like to be involved by hosting a booth. The event will be held on January 9 and 10, 2018 in Surrey. The Surrey Council will also be invited.	

Agenda Topic	Discussion	Action Required
Chairs' Conference Call	Maggie noted that there was no Chairs' Conference Call and they will likely no longer be held. The same information is generally shared by the PAC Representatives.	
PAC Update	The minutes came to Maggie today and she forwarded them to the Council members. The members noted that they had not yet had time to review the information. The formal minutes will be shared once received. Beyond this there is no PAC update, Dawn was unable to attend the last meeting.	N/A
Housing Planning Forum Update	Dan reported that he has confirmed with the presenters and also has a commitment from Inclusion BC to support the travel costs for the out-of-town presenters. The event will be held on May 13 th from 9 – 3 at the Garden Tower in Abbotsford. Inclusion BC will also prepare the brochure. The cost for the day is \$25.00 per person including lunch. Dan reviewed the format/schedule for the day. Presenters will generally have 30 minutes to present and 15 minutes to respond to questions. Lunch will be one hour and allow for families to connect. There is a request for Inclusion BC to also have a table at the event. Presenters for the last block in the afternoon had to cancel and Dan has contacted Jill Atkey from BCNPHA to present their housing strategy that was released earlier this week. Dan is hoping that the flyer and the Event Brite registration will be set up by the end of next week. Introductions for speakers will be completed by Council Members.	<p>Arranging for a stage, microphones, screen, LCD projector needs to be completed (Terry Gill).</p> <p>Dan C. will obtain the introductory information from the presenters and arrange the introductions with Council members.</p> <p>Kerry will purchase speaker gifts.</p> <p>Kerry and Maggie will be present for registration/greeting.</p>
Petcha Kucha Planning	There is no new information; this item will remain on the Agenda until planning can be done.	Forward to the May meeting Agenda.

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Other	<p>Transportation Provider Training: Jerry has worked with Jessica Humphries to put together a presentation on training for transportation providers. The presentation was to have been presented at tonight’s meeting as a “practice” and Jerry is then seeking support to present to transportation providers.</p> <p>South Fraser Council Meeting: Jai is recommending that the Chairs, Vice-Chairs and PAC Representatives meet on May 10th from 3:00 – 5:00 p.m. at the Langley CLBC office.</p> <p>All Candidates Meeting: There will be an all candidates meeting on April 20, 2017 from 6:30 – 8:00 p.m. at the Matsqui Recreation Centre, Seniors Room. The meeting is open to all but is intended specifically for individuals with disabilities and their families. The meeting has been organized by Arlene Schouten.</p>	<p>Jerry will be invited to make the “practice presentation” to the UF Council at the next meeting.</p> <p>Maggie, Sylvia, Dawn and Kerry will attend.</p>
Next Meeting	The next meeting will be held on May 9, 2017 at 6:00 p.m. at the Garden Park Tower.	Terry Gill will send out meeting reminders.
Adjournment	Maggie declared the meeting adjourned at 7: 50 p.m.	N/A

Next Meeting

Date: Tuesday, May 9, 2017
Time: 6:00 p.m.
Location: Garden Park Tower