

# MINUTES

## Upper Fraser Community Council

**Date:** April 3, 2018  
**Address:** Presto's BBQ  
**Time:** 6:00 p.m.

**Present:** Maggie Metcalfe (Chairperson), Dan Collins, Natalie Fortin, Donald Madsen, Kerry Lawson (ICM – Fraser Valley East, CLBC), Judy Garrett (PAC Rep), Jerry Laidlaw, Dawn Robertson, Brenda Gillette (Recorder)

**Regrets:** Sylvia Dirks, Owen Cross, Kathleen Rake

Agenda Topic	Discussion	Action Required
Review of Agenda	J. Laidlaw requested that Community Mapping be added under "Other". Moved D. Robertson, seconded D. Collins, that the agenda be approved with the above noted item. CARRIED.	N/A
Review of Previous Minutes	Minutes from February 22, 2018 were reviewed with no amendments noted. Moved D. Madsen, seconded D. Robertson that the minutes of the February 22, 2018 meeting be adopted as submitted. CARRIED. Due to the tax season being over, the contact with the tax person was not made and will be held for next year.	N/A
PAC Report	J. Garrett reported on the questions that she will bring forward to the next PAC meeting with respect to the Inclusive Housing agenda.	J. Garrett will take these questions to the PAC together with other planned Council actions.
CLBC Update	The Budget Management Plan is being finalized. They are short one permanent Facilitator and two Analysts; auxiliary staff may be a possibility. The HR Consultant for the Region has also moved on. J. Bartel will be covering for K. Lawson while she is on vacation.	N/A
Community Council Annual Report	A completed Annual Report Template is required based on the year's goals as well as the next year's goals. Members provided their input to the form.	M. Metcalfe and K. Lawson will complete and forward the form.

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Action Required</b>
Review of the Community Council and PAC Calendar	The calendar was reviewed and actions identified. The Work Plan for 2018/19 is scheduled for completion in April. The Council self-evaluation information has been forwarded to the members. The 2017 Work Plan was reviewed with “how to develop natural supports in community – safeguards” identified as a potential action.	Members will complete and forward the self-evaluation form.  B. Gillette will contact Al Condeluci re a Social Capital Workshop in Fall 2018.
Council Self-Evaluation	Covered in the above.	N/A
Compassion Fatigue Workshop	D. Collins attended a workshop on this topic and found it an interesting workshop geared mostly to professionals; however, she is able to also extend this to other areas. This could be a topic for winter 2018.	Will hold this topic as a priority.
Towards Collaboration: Honouring the Journey with Families	This would be an event for CLBC staff held on May 15 <sup>th</sup> in Abbotsford.	K. Lawson will coordinate a meeting with the planning group (D. Madsen, B. Gillette, M. Metcalfe)
IF (Individualized Funding) for Parents	A workshop for families will be developed.	K. Lawson will follow up on this.
CLBC Staff Training (Family Sensitivity)	K. Lawson noted that there are a lot of new CLBC staff who should have this training. D. Collins suggested that a new title be found that focuses on collaborative practice with families. Given that this is a strategic direction for CLBC this could be strengthened further and given a more robust feeling. (Toward Collaborative Practice: Honouring the Wisdom of Families.) Based on the previous experience, the moderator can frame the day more effectively.	K. Lawson will plan for mid-May (15 <sup>th</sup> ).
Community Mapping	J. Laidlaw presented the possibility of planning a future event on community mapping. J. Humphrey is willing to speak about this.	K. Lawson will follow up with J. Humphrey re the Community Mapping sessions.
Next Meeting	May 8, 2018 Location to be announced.	T. Gill will send out meeting reminders and confirm location.
Adjournment	M. Metcalfe declared the meeting adjourned at 8:25 p.m.	

### **Next Meeting**

**Date:** Tuesday, May 8, 2018

**Time:** 6:00 p.m.

**Location:** TBA