

MINUTES

Upper Fraser Community Council

Date: March 7, 2017
Address: Langley CLBC Office/Teleconference
Time: 6:00 p.m.

Present: Maggie Metcalfe (Chair), Dan Collins, Natalie Fortin, Judy Garrett, Kerry Lawson (ICM – Fraser Valley East, CLBC), Gerry Laidlaw, Kathleen Rake, Dawn Robertson (PAC Rep),

Regrets: Donalda Madsen, Sylvia Dirks

Agenda Topic	Discussion	Action Required
Review of Agenda	There were no additions to the Agenda. Moved Jerry L, seconded Judy G that the Agenda be accepted as presented. CARRIED.	N/A
Review of Previous Minutes	Minutes from the February 7, 2017 meeting were reviewed with no errors or omissions noted. Moved Kathleen R, seconded Gerry L. that the minutes of the previous meeting be adopted as submitted. CARRIED.	N/A
Chairs Conference Call	Maggie shared the agenda of a chairs call that was held recently with Megan Tardif. Maggie reported that it was a short call and that the primary purpose of the call was to request agenda items for the joint PAC, CLBC Board (including senior management and Managers who support Community Councils) and Council Chairs meeting to be held on June 9 th and 10 th . Our suggestion was to recommend an opportunity for Council Chairs to have dialogue and explore ways for improved and meaningful interaction with the CLBC Board. It was also felt that unfiltered cross council communication and dialogue, unscripted by CLBC, would benefit all Councils. Councils want to be more than recipients of CLBC information; they want to offer recommendations for improvements and change to CLBC. Megan also wanted councils to provide feedback on the Managers and administrative support to the Councils. The CLBC Strategic Plan was also distributed.	Maggie M. will forward agenda suggestions to Megan Tardif
CLBC Update	K. Lawson noted that there are continued challenges in maintaining consistent practice across the Region. Challenge with differences in practice across the	Kerry will bring forward suggestions to the Managers.

	region, especially impactful on the regional team. There was a discussion regarding different practices in planning across the region and the best approach to information sharing when referrals are made. It was generally suggested that a profile at intake would be helpful (GSA; goals; service expectation) but that the organization would also be expected to engage in fulsome planning with the individual and the family.	
PAC Update	There was no PAC update.	N/A
Agenda Topic	Discussion	Action Required
Upcoming Training Events	K. Lawson reported that she will be arranging a date for a family meeting with Leanne Dospital (Quality Service Advocate), possibly in April.	N/A
Housing Planning Forum	The members of the Planning Task Force for the Housing Forum (M. Metcalfe, D. Robertson, K. Lawson, D. Madsen, and D. Collins) met on March 1, 2017 at 11:00 a.m. at the LACL office. Sylvia Dirks was absent but sent her regrets. Dan distributed minutes from the meeting and event planning tasks were assigned. A follow-up meeting was not scheduled at this time.	Dan will advise if a follow-up meeting is required; but the planning group will rely on email communication in the interim.
Petcha Kucha Planning	There is nothing further; this item will remain on the Agenda until planning can be done.	Forward to the April meeting Agenda.
Strategic Planning Review	D. Collins provided the group with a revised strategic plan priorities document arising from the last meeting. There was agreement that the priorities remain the same with some limited changes to the specific actions as presented.	The revised strategic planning document will be distributed with the minutes.
Next Meeting	The next meeting will be held on April 11, 2017 at 6:00 p.m. at the Garden Park Tower.	T. Gill will send out meeting reminders.
Adjournment	M. Metcalfe declared the meeting adjourned at 7: 59 p.m.	N/A

Next Meeting

Date: Tuesday, April 11, 2017

Time: 6:00 p.m.

Location: Garden Park Tower