

MINUTES

Upper Fraser Community Council

Date: October 10, 2017
Address: Garden Park Tower
Time: 6:00 p.m.

Present: Maggie Metcalfe (Chairperson), Sylvia Dirks, Dan Collins, Natalie Fortin, Donalda Madsen, Kerry Lawson (ICM – Fraser Valley East, CLBC), Judy Garrett, Owen Cross, Karen Speijer, Brenda Gillette (Recorder)

Regrets: Jerry Laidlaw, Kathleen Rake, Dawn Robertson (PAC Rep), Nicole Provost

Agenda Topic	Discussion	Action Required
Review of Agenda	D. Collins asked to add the Housing Forum under "Other". Moved S. Dirks, seconded N. Fortin that the agenda be approved with the above addition. CARRIED.	N/A
Review of Previous Minutes	Minutes from June 13, 2017 were reviewed with no amendments noted. Moved S. Dirks, seconded D. Collins that the minutes of the June 13, 2017 meeting be adopted as submitted. CARRIED.	N/A
Review of Terms of Reference	All current members will be starting new terms as of October 1, 2017. The Terms of Reference have been distributed to all members and everyone was encouraged to review them.	N/A
PAC Rep Nomination and Election	M. Metcalfe reported that D. Robertson has completed her term with the PAC and a new Council representative is needed. The PAC rep is the conduit for issues/information between the Council and the Board. Meetings are held 4 times annually on Saturdays. J. Garrett may be interested but would like to know when the meetings are scheduled prior to committing.	Add to November 2017 Agenda for review.
Aging Forum	M. Metcalfe will attend on behalf of the Council. K. Lawson will also be present and B. Gillette and D. Madsen are presenting.	N/A
Letters to Mayors	CLBC Communications forwarded template letters to Councils to be sent to Mayors regarding Community Living Month. The template was received on September 28 th and letters have since been sent to the Mayors of local communities.	Add to the June Agenda annually.

Agenda Topic	Discussion	Action Required
PAC Update	D. Robertson was unable to attend the last meeting. The minutes were forwarded to M. Metcalfe and K. Lawson and will be sent to Council members.	N/A
CLBC Update	K. Lawson reported that C. Thiesen has left CLBC and N. Drake is also leaving the Region to become the Aboriginal Liaison for CLBC. They have recently hired 2 new analysts, Jessica Walker and Caitlin Bates. T. Beck is temporarily with CSCL but will return to his original position once the new recruits start. The Upper Fraser is in a deficit for this fiscal period.	N/A
Petcha Kucha Planning	No update.	Add Petcha Kucha to the November Agenda
Other - Housing Planning Forum Update	K. Lawson will share the information from the Housing Forum with Council and the forum participants.	Report back at the November Meeting.
Next Meeting	November 7, 2017 K. Lawson will record the minutes.	Terry Gill will send out meeting reminders.
Adjournment	M. Metcalfe declared the meeting adjourned at 8:20 p.m. CARRIED.	

Next Meeting

Date: Tuesday, November 7, 2017
Time: 6:00 p.m.
Location: Garden Park Tower